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Dear Exporter

**RE: COMMERCIAL INVOICE IN CONFORMITY WITH CUSTOMS REGULATIONS**

Please note that the Mauritian Customs insists on invoice to be produced at Customs for Clearance should be in conformity with standard requirements.

Invoice should have the following compulsory information:-

- 1) Name & Address of Exporter (Your letterhead)
- 2) Invoice No & Date
- 3) Name & Address of Importer
- 4) Condition of sales (L/C, Y/T, Draft, CAD, COD, etc)
- 5) Vessel name and Country of shipment
- 6) Quantity of Packages & General description of goods
- 7) Container Number/ Seal Number or Marks & Numbers
- 8) Specific description of goods with selling price per unit
- 9) Total selling price
- 10) Delivery terms (FOB, Freight, Insurance, Commission and any other chargers shown separately).
- 11) Currency and total amount in words
- 12) Origin of goods
- 13) Total weight
- 14) Declaration by foreign supplier: “ We declare that this invoice shows the actual price of the goods described and that all particulars given are true, correct and no other invoice has been or will be issued”
- 15) The person signing the invoice should print or write his name legibly, then sign and sealed.

We kindly request you to follow instructions accordingly to avoid unnecessary hassles and extra costs to importer.

Please feel free to contact us for any further information.

Yours faithfully

Afzal Delbar  
Director / Customs House Broker